

LiveWell Ventures Travel Services

Terms and Conditions / Credit Card Authorization

PACKAGE PRICE: All package prices quoted are per person and based on declared occupancy. Package prices can be adjusted to comply with individual requirements, i.e. air transportation, length of stay desired, etc. All prices are subject to change without notice. Most itineraries are package priced and no further breakdowns can be provided.

NOT INCLUDED: Our rates, do not include portage, tips, alcoholic beverages, laundry, items of personal nature. Arrival Visa fees and departure taxes are often payable on location in cash. Refer to <http://www.state.gov/travel/> for all related travel requirements.

PAYMENT: We accept cash, checks made payable to *LiveWell Ventures*, Visa, MasterCard, and American Express.

AIRFARE: Wholesale airfares are available from most U.S. gateways. These are available with the purchase of applicable land packages. Airfares are subject to airline imposed penalties and change fees, plus \$100 per person. Non refundable air tickets are non-refundable at value paid to include service fees. Wholesale fares are normally 50% refundable. Please refer to your invoice.

RESERVATIONS: Call your travel professional or LiveWell Ventures at 877-357-0022 or 360- 387-4110. We require spelling of passengers' names as they appear on passports, travel dates, inbound and outbound city pair, land itinerary desired and budget. Confirmation and an invoice will be sent outlining your reservations. Suppliers may require an additional amount to hold space as requested. You will be advised accordingly. BALANCES are DUE 60 days prior to departure unless advised otherwise on your invoice. Confirmations are not guaranteed until payment is received and terms and conditions are accepted. Deposits received by vendor, with payments from the supplier, will guarantee your booking.

LATE BOOKINGS: Because of the additional expenses of prioritizing bookings and facilitating payments, requests received 30 days prior to departure will accrue a charge of \$50.00 per person. 15 days or less before departure will accrue a charge of \$100.00 per person. Express mailing fees additional as required.

DOCUMENTS: International travel requires proof of citizenship for entry visas, and requirements vary depending upon your destination and citizenship. Some destinations will require advance visa application and approval. Passport validity/expiration date will be relative, customarily 3-6 months after arrival into each country. Please refer to the Consul General's office of the country you are visiting for this information. NOTE: 1-3 clean pages may be required in your passport on arrival, for VISA processing, to avoid delays and/or complications. It is the express requirement of the traveler to be prepared for entry. We can suggest processing services, regarding a certified entry-document professional here in the U.S. of which we have affiliation.

All your relative travel documents; vouchers, itinerary, and other information will be sent by way of USPS and/or emailed by attachment, two to four weeks prior to departure for U.S. and Canadian addresses. Airline tickets should be **sent by way of Fed-Ex** so that we can monitor location, a **fee of \$20.00** will be charged for Fed-Ex deliveries in the continental United States. NOTE: The package is not insured however, and lost paper-tickets will have a fee for replacement. Insurance can be purchased, please inquire if desired. AK and HA, and International delivery rates will be determined and charged as required. **Please provide address and phone for the delivery location, and advance signature release if desired.**

I want my documents delivered Fed Ex and understand the fee involved, per my Signature: _____

I want my documents sent regular mail, per my Signature: _____

Document delivery release signature; _____ date: _____. By signing you authorize deliverer of this shipment to leave documents without obtaining a signature, and agree to indemnify and hold Fed-Ex/other and LiveWell Ventures harmless from any resulting claims.

INSURANCE: We highly recommend the purchase of Travel Guard insurance. This coverage protects you financially if you should have to cancel or interrupt your trip due to an unforeseen circumstance (as indicated by the Travel Guard Policy) or if you need to seek medical attention and evacuation while traveling. We have two types of coverage's available, Cruise, Tour & Travel or Protect Assist. For additional information on coverage's and exclusions see the insurance section at www.livewellventures.com or www.travelguard.com - we strongly recommend purchase within 7 days of your first payment to qualify for additional benefits. For a premium quote please contact a LiveWell Ventures representative for the cost of complete coverage for your trip. Trip insurance becomes effective upon payment processing.

CANCELLATIONS: Cancellations must be received in writing prior to departure:

Cancellations received 60 days or more before departure incurs nonrefundable deposits, AND any penalties levied by the supplier which may be indicated in your invoice. 59-0 days, 100% of trip cost is nonrefundable (some airfares are the exception per invoice).

Cancellations vary with hotels, dive operators, airlines and other suppliers. These variations may require additional forfeitures regardless of date of cancellation. Cancellations for no-shows will not receive any refund. Once travel commences, unused portions of the package are non-refundable.

REFUNDS: No refunds will be made if improper personal/passport documentation results in denied boarding or entry. No refunds of adjustments will be made for any changes, cancellations or modifications of services provided in this itinerary, if such changes are made by you the participant during your travel. Travelers making any payments by credit card agree that by signing the credit card authorization, they agree to the Terms and Conditions and agree not to request any charge backs on the card until any disputed matters' resolve is initiated by LiveWell Ventures.

CHANGE FEES: A \$35 charge per person may be added for any change made after the initial booking is under deposit.

FLYING AFTER DIVING: It is the responsibility of the client to insure that all flying after diving rules or guidelines are met. We can assume no responsibility for decompression effects or illness as a result of flying after diving, regardless of surface interval.

BAGGAGE: Economy class passengers are generally permitted 2 pieces of luggage on flights within the United States and to and from the U.S. for weights ranging from 50-70 lbs per bag. The length, width and height of each bag may not exceed 62 inches and the combined measurements of both bags may not exceed 106 inches. On other flights a maximum of 44 lbs of luggage is permitted without additional fees. Contact your carrier for specific details as some airlines may have alternate rules and fees for excesses.

RESPONSIBILITY: Swimming and scuba diving are high risk activities. The participant(s) has full responsibility to be informed of the risks and hazards of these sports. By participating in a LiveWell Ventures reservation, the participant hereby agrees that neither he nor his heirs, personal representative, assignees nor his estate have any claim against LiveWell Ventures for illness, injury or death resulting from participant's use of a LiveWell Ventures package. LiveWell Ventures, its managers, agents, contractors or affiliated organizations, has made all arrangements for accommodations and services furnished in connection with these trips. LiveWell Ventures shall be responsible to the participant ONLY for supplying the services and accommodations offered. If however, such services or accommodations cannot be provided due to delays or other causes beyond the control of LiveWell Ventures, LiveWell Ventures will use its best effort to supply comparable services or accommodations, and shall owe no further damages or warranty to participant beyond such efforts.

The participant further waives any claim against LiveWell Ventures for any damage to or loss of property, or injury or death of person due to any act of negligence of any airline, hotel, or any other persons rendering any of the services or accommodations included in the ground portion of the itinerary. LiveWell Ventures shall not be responsible for any delays, substitution of equipment or any act of omission whatsoever by the supplier/carrier, its agents, servants, employees, and participant hereby waives any claim arising there from. Any relative concern or dissatisfaction regarding supplier/carrier will need to be directed by the participant(s) to the party concerned. LiveWell Ventures can assist with contact information.

LiveWell Ventures reserves the right to decline, accept or retain any participant as a member of these trips at any time. If any participant is removed from a tour by LiveWell Ventures, a proportionate refund of recoverable unused services will be made to participant. If a trip is canceled by the suppliers, LiveWell Ventures shall refund all deposits made and monies paid to LiveWell Ventures by participants if refunded by suppliers, but shall have no further responsibility to participant beyond such a refund. Itemized cost statements are not provided. Invoiced terms and conditions relative to customers' personal itinerary regarding cancellation for any reason, may more clearly state potential refund ability. Refer to your customized document or penalties. Participating suppliers' terms and conditions are relative in addition/with LiveWell Ventures terms and conditions and invoiced penalties.

The airline concerned is not held responsible for any act, omission or event during the time passengers are not on board the aircraft. The passenger contract in use by the airline when issued shall constitute the sole contract between the airline and the purchase of these tickets.

BOOKING INFORMATION: *It is the responsibility of the traveler to advise LiveWell Ventures reservation department with the following items as soon as possible:*

1. **LEGAL NAME AS PER PASSPORT FOR EACH PASSENGER**

2. **SEAT ASSIGNMENT PREFERENCE(S)**

3. **AIRLINE FREQUENT FLYER MILEAGE PROGRAM NUMBER(S)**

4. **Scuba Divers: open water certification, any rental diving equipment needs, etc.**

I AGREE TO THE TERMS AND CONDITIONS PROVIDED HEREIN - PAGES 1 - 4.

Upon signing this document, you as the applicant are confirming that the aforementioned information is correct. LiveWell Ventures Travel Services Inc. will not issue airline tickets or documents before we receive this document signed. Once this document has been received,

LiveWell Ventures will not assume any financial responsibility regarding issues covered in this document. Please sign below and fax to 208 975-7076.

Signed: (each person traveling) _____ Date: _____

Signed: (each person traveling) _____ Date: _____

Please mail all pages of this signed agreement, and fax if time requires – Thank you!

DO YOU NEED TRIP INSURANCE? *All travelers are to sign/designate below or on alternate copies.*

- TRAVEL GUARD IS AMERICA'S #1 TRAVEL PROTECTION
- TRIP COST PROTECTION – TRIP CANCELLATION & INTERRUPTION
- TRAVEL DELAY EXPENSE COVERAGE
- BAGGAGE & TRAVEL DOCUMENT REPLACEMENT
- MEDICAL EXPENSES
- BAGGAGE DELAY ASSISTANCE
- EMERGENCY MEDICAL TRANSPORTATION AND EVACUATION

Important! In addition to this list, If you purchase a travel insurance policy within 7-15 days* of your initial trip payment, you'll **also** receive: * varies by State of residence.

- Waiver of Pre-Existing Medical Conditions Exclusion - The amount of Trip Cancellation coverage purchased must equal the full cost of all trip arrangements. You must be medically able to travel when you pay your premium.
- Change Your Mind Coverage – up to \$250.00 to cover cancellation fees if you decide not to travel for any reason.
- Coverage in the event of cruise line, airline, and tour operator financial default. (Financial default is not covered for all suppliers.)

For additional information and other programs available contact www.travelguard.com .

Premiums are based on your age/cost of trip. Premiums are based on your age/cost of trip and can include protection for components NOT purchased with LiveWell also. If protecting your investment is not your priority, for less than \$50 premium you can have comprehensive travel protection that we encourage no-one to travel without, domestic or International. If you choose to decline this valuable protection, you are assuming any financial loss associated with your travel arrangements. PLEASE consult your medical insurance plan or other insurances, for comparable coverage's,, when traveling Internationally.

No~ I decline, signed; _____ Regarding purchasing travel insurance.

Yes! signed; _____ Regarding purchasing travel insurance.

Date of birth ____ / ____ / ____ Name of beneficiary _____

No~ I decline, signed; _____ Regarding purchasing travel insurance.

Yes! signed; _____ Regarding purchasing travel insurance.

Date of birth ____ / ____ / ____ Name of beneficiary _____

CREDIT CARD AUTHORIZATION;

Fax this signed Credit Card Authorization, and mail original to LiveWell Ventures Travel

CREDIT CARD AUTHORIZATION FOR ARRANGEMENTS;

I am a client of *LiveWell Ventures Travel Services Inc..* I hereby appoint the owner, manager, and all employees of *LiveWell Ventures* to be my attorneys-in-fact for the purpose of signing all documents necessary to purchase and issue airline tickets and other travel arrangements, and to charge these purchases on my credit card account for trip departure date _____, and destination(s) _____

Print Name: _____ authorize amount \$ _____

I agree that I will pay for all such purchases and will not hold *LiveWell Ventures Co.* or any of it's ground tour agents responsible for any of it's actions pursuant to this power of attorney. This Limited Power of Attorney shall remain in full force and effect until terminated by me in writing or until the authorized amount above has been reached, whichever comes first. Such termination to be effective only with respect to ticket purchase occurring after the time that the written termination is delivered *LiveWell Ventures Travel Services Inc.-*

CHECK VISA MASTERCARD AMERICAN EXPRESS DISCOVER DINERS CLUB

CREDIT CARD NUMBER _____

EXP. DATE _____ ID # (from back card) _____

NAME AS APPEARS ON CARD: _____

BILLING ADDRESS/Phone (required): _____

CONTACT PHONE NUMBERS: _____

CONTACT E-MAIL ADDRESS: _____

I APPROVE CHARGE TO ABOVE CCARD, Signed: _____ Date: _____

SIGNATURE ON FILE OPTION:

*If signature below is provisioned in advance, when *LiveWell Ventures* receives a telephone call or email from you (or person(s) designated below as able to act on your behalf), you will accept the charge of relative payment(s) for you and/or affiliated travelers. This will allow for charges to the same designated credit card account as provided above; and simplifies the processing of additional future payments for this booking or future reservation payments potential.

Designated party(s) for authorization: I (print name): _____ authorize any of my attorneys –in- fact noted; _____ to authorize payment for travel arrangements/airline tickets for amounts required, to be processed by *LiveWell Ventures Travel Services Inc.* to my designated credit card above.

*FUTURE AMOUNTS MAY BE PROCESSED WITH VERBAL DESIGNATION, AND BE PROCESSED AS “SIGNATURE ON FILE”.

*I APPROVE. Signed: _____ Date: _____

Did you? –

Complete address information for Fed-Ex delivery of DOCUMENTS if desired?

Complete TRAVEL INFORMATION section and provide required information relative?

Sign indicating acceptance of the TERMS AND CONDITIONS?

Indicate your preference for INSURANCE, or decline?

Sign the CREDIT CARD AUTHORIZATION if paying by credit card, plus possible signature on file?

Mail all pages of the original to LiveWell Ventures.

Thank you so much for your business~

Your completed details will help us expedite your travel arrangements!

Toll Free (877) 357-0022 * 360 387-4110 * 208-975-7076 fax

www.livewellventures.com * info@livewellventures.com

LiveWell Ventures Travel Services

395E North Camano Dr., Camano Island, WA 98282 USA