



2009 Vendor Application

Saturday Market Location: 15 minutes off I-5, Stanwood Camano Exit. Head W. on HWY 532, merge onto East Camano Drive to 185 McElroy Dr, Camano Island. www.camanomarket.com
Big lot next to popular Plaza Marketplace May 9, 2009- Sept 12, 2009

Market Hours of Operation: 9AM– 3PM. **Vendor Set-Up:** begins 7AM (should be set up by 9:00am)

Business Name: _____

Contact Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell Phone:** _____

Email: _____ **Website:** _____

Description of Sale or Trade items by Vendor: (please check all that apply)

1. ___ Artists 2. ___ Hobbyist 3. ___ Antiques 4. ___ Recycle Building Material
5. ___ Gardner / Local Produce 8. ___ Swat meet/garage sale 9. ___ Miscellaneous

Rental Options: Spaces are 10x10 for **\$20 each**, or 4 weeks at **\$15 each- BUY 3 get one FREE @ \$60 (for 4 sequential visits)**. 10x20 spaces or larger are available, ask for rates.

Tent Lease: Vendors are encouraged to bring their own 10x10 shade tents and chairs. However, the Market will be offering a Lease / Option 10x10 tent, for **\$20, without** set up. Call for availability.

The Market is currently looking for donations of folding tables for vendor use, much needed for enterprise. Used table purchases are possible; please call us with any offer of available tables. We are also looking for any donations of picnic tables & chairs, with or without umbrellas. Thanks for your consideration and networking!

Market Vendor Association:

For a successful Marketplace, it takes a village!

We are looking for folks that want to work closely with us for promotion and market development. Please call for meeting schedule.

Thank you for your consideration, it is OUR local Market, as a community, and it will evolve as required for best success, more effectively with vendor participation. The more vendors we have, the better it will be for all of us as we will grab public attention and weekly loyalty to the venue~

Terms and Conditions

Liability Release:

LiveWell Ventures Inc. will not be responsible for any loss, damages, sales or no sales of merchandise, reported / unreported taxes by vendor. We will not be held in liability for any alcohol or illegal drugs on site.

Upon signing this document, you as the applicant are confirming that after reading, the aforementioned information is correct. *LiveWell Ventures Inc.*, will not issue a 10x10 space or any services, before we receive this document signed. *LiveWell Ventures Inc.* will not assume any financial responsibility regarding sales and/or issues covered in this document. Please sign below and fax to: *LiveWell Ventures Inc.*, FAX 208 975-7076, and mail ORIGINAL to address, on last page footer.

Signature of Applicant / Vendor: _____ **Date:** _____

PAYMENT AND CREDIT CARD AUTHORIZATION

All rental space / tent options, to be paid seven (7) days prior to the day of occupancy. Space will be Reserved, upon receipt of payment. Late paying Vendors will need to call ahead (8am) on Market business day, on a first come first serve basis. Spaces may be limited or unavailable on last day arrivals.

ALL CHECK PAYMENTS Made to: *LiveWell Ventures Inc.* We accept the following:
CASH CHECK VISA MASTERCARD AMERICAN EXPRESS DISCOVER

Credit Card NUMBER; _____

EXP. DATE _____ **Zip Code at Billing address** _____

NAME AS APPEARS ON CARD: _____

BILLING ADDRESS/Phone (required): _____

CONTACT PHONE: _____ **E-MAIL ADDRESS:** _____

I APPROVE CHARGE TO ABOVE CCARD, Signed: _____ **Date:** _____

SIGNATURE ON FILE OPTION:

***If signature below is provisioned in advance, when *LiveWell Ventures Inc.* receives a telephone call or email from you (or person(s) designated below as able to act on your behalf, you will accept the charge of relative payment(s) for you and/or affiliated vendor. This will allow for charges to the same designated credit card account as provided above; and simplifies the processing of additional future payments for this booking or future reservation payments potential.**

Designated party(s) for authorization: I (print name): _____
authorize any of my associates noted; _____ **to**
authorize payment for amounts required to be advised verbally or by email, then to be processed by *LiveWell Ventures Inc.* to my designated credit card above.

***FUTURE AMOUNTS MAY BE PROCESSED WITH VERBAL DESIGNATION, AND BE PROCESSED AS "SIGNATURE ON FILE".**

I APPROVE.

Signed: _____ **Date:** _____

LiveWell Market Terms and Conditions/Regulations for All Vendors

Opening and Closing Procedures for all Vendors:

Booth Set-up:

Vehicles are allowed on site to unload and load only. There will be a designated place for vendors to park.

Booth Take Down:

No vehicles will be allowed on site until 10 minutes after official Market closing time. This is to ensure that all customers have left and it is safe to bring vehicles on site and tear down tents. **All Vendors are committed to stay fully set-up, to closing, no early break downs.** Exceptions will be due to family illness or emergency.

Sign and Advertising:

Vendors are encouraged to create and display signs promoting their products. All signs should be size proportioned to rental booth, and not encroach onto another booth or public, for safety.

Business Cards / Promotions / Recipes:

Please feel free to bring your business cards, recipes, menus, growing tips etc. to pass out to Market goers.

Conduct Courtesy Requested:

Our Market emphasizes courtesy to all. Vendors are to assist customers with heavy, or bulk items when possible. Vendor shall conduct himself or herself in a respectful manner with fellow vendors, Market staff and the public.

Pets:

Vendors are encouraged not to bring or keep animals on Market site or in their vehicles. If you have a service dog, and you need to bring him/her to the Market, you will need to notify the Market Operations Manager.

Clean up:

Vendors that will have some food items for sale and or taste, will need to have on their table a large canister of sanitary / antibacterial handy wipes and possibly napkins. Vendors are responsible for leaving their space clean and orderly at the end of each Market day. Any garbage from their booth should be put in a garbage bag and vendors need to dispose of their garbage off site. Pack it in, pack it out.

Loss / damage:

The Market will not be responsible for any damage or loss of personal belongings.

Supervision:

Children brought to the Market must be kept under the supervision of a designated adult. Children will not be permitted to run around unattended, and disrupt other vendors or customers.

Hazard Property:

No materials, substances, equipment or objects shall be brought onto the Market premises that will endanger, or create a safety hazard to life, limb or property.

Smoking:

Smoking is prohibited in retail sales booths and food preparation areas. No fires allowed.

Proper Conduct:

Lewd and or inappropriate behavior, profanity or gestures from vendor to vendor or towards customers will result in loss of ability to vend at the **LiveWell Market**. There is a zero tolerance policy with the regards to acts of harassment.

No Sale:

LiveWell Market will not condone or allow the sale of illegal merchandise.

Consumption / Drugs:

Illegal Drugs as well as the consumption of any alcohol beverages are not permitted on Market site, at any time.

Safety:

Food Vendors cooking on site; **MUST** bring a **Portable / Certified Fire Extinguisher**; and locate it in an ‘easy accessible’, place in their booth.

Vendors in wheel chairs may find it hard to navigate on Market grounds, they are urged to bring someone to help with navigation and / in case of emergency. Electric motor scooters should not have any trouble.

All Shade Tents should be clear of any obstacles that could cause people to trip and or fall.

Vendors setting up a shade tent should make sure that tent is secure and safe for business. Tents should not have extended lines, therefore encroaching on another vendor’s space. Market suggests vendors use something to weigh lines down (straight). When tearing down shade tents, vendors should wait at least ten (10) minutes before doing so, to make sure area is clear of any customers. Windy conditions can cause tents to fly and possibly injure someone. For the **safety** of our customers, vendors and the Market staff, there is a ‘No fire Arm’ (guns) of any kind allowed on Market site policy.

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**This is a family / community market, and it is with great pride, eagerness and motivation for all, to help the Camano Island Community, that this Market, is being brought to life. With everyone’s vigilance and care, the ‘LiveWell Market’, with its grassroots beginnings, will thrive for years to come.**

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Waiver:

By participating in the *LiveWell Market* the vendor / applicant hereby agrees that neither he / she, nor their heirs, personal representatives, assignees nor their estate will have claim against *LiveWell Ventures Inc.* and hold harmless, *LiveWell Ventures Inc.*, its manager, agents, sponsors, contractors or affiliated organizations for sales issues or product liability, any illness, injury, or death resulting from any use of the *LiveWell Inc. Market* venue. Vendors will take personal accountability for the product satisfaction of goods sold.

Please list proposed items for sale: _____

Vendor Signature: _____ **Date:** _____

Vendor Print Signature: _____

Signature of LiveWell Ventures Inc: _____ **Date:** _____

Print Signature for LiveWell Ventures Inc.: _____

Contact: Operations Manager/Owner Nancy Chase

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